

MODULE I

SOCIAL WORK LEVEL 5, LEVEL 6

HW/OS/SW/CR/03/5/MA

Manage Community -Based Groups

MARCH / APRIL 2026



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL
(TVET CDACC)**

WRITTEN ASSESSMENT

Time: 2 HOURS

INSTRUCTIONS TO CANDIDATE

1. This paper consists of **TWO** sections: **A** and **B**.
2. Attempt **ALL** questions in section A, question 11 (**compulsory**) and any other TWO questions in section B.
3. Marks for each question are indicated in the brackets.
4. Candidates are provided with a separate answer booklet
5. Do not write on the question paper.

This paper consists of FOUR (4) printed pages

Candidates should check the question paper to ascertain that all pages are printed as indicated and that no questions are missing.

SECTION A (40 MARKS)

Attempt ALL questions in this section

1. Conducting a community group assessment has different purposes. State FOUR purposes of conducting such activities in the community. (4 Marks)
2. A comprehensive community group assessment report should cover certain areas. List FOUR such essential areas. (4 Marks)
3. Identifying a key contact person in the community during the mobilization phase is important. Mention FOUR benefits of identifying a 'Community Groups key contact person. (4 Marks)
4. Sensitizing key stakeholders in the community can lead to several outcomes. Mention FOUR key outcomes of such sensitization. (4 Marks)
5. Problem analysis plays a critical role in planning group activities. State FOUR roles of problem analysis. (4 Marks)
6. State FOUR characteristics of objectives that community groups must adhere to when planning activities. (4 Marks)
7. The implementation task force in community activities has several functions. State FOUR primary function they perform. (4 Marks)
8. Give FOUR differences between the processes of 'Monitoring' and 'Activity review' in the context of group activities. (4 Marks)
9. Give FOUR examples of Monitoring and Evaluation (M&E) tools that can be developed to track progress of group activities. (4 Marks)
10. Give FOUR requirements for registering a community based group. (4 Marks)

SECTION B (60 MARKS)

Attempt question **11(Compulsory)** and any **TWO** questions in this section

11. You are a Community Development Officer assigned to the rural community of Baraka, which is facing a critical challenge of water-borne diseases due to poor sanitation and lack of access to clean water. You have been tasked to initiate a community-led clean water project.

Initial observations indicate that the community is fragmented, with several small, semi-organised groups (a women's SACCO, a youth farming group, and a village elders council) all working in silos. There is no clear agreement on the best solution (e.g., boreholes vs. protected springs).

- a. Describe FIVE practical strategies you would use to mobilize, unify, and coordinate the women's SACCO, youth farming group, and village elders council to actively participate in the planning and implementation of the clean water project .

(10 Marks)

- b. Explain FIVE steps you would follow to conduct a participatory problem analysis that enables the community to collectively identify, agree on, and own the most suitable clean water intervention.

(10 Marks)

12. Planning group activities is important for the success of any community intervention.

- a. Explain the process of developing an activity work plan. (10 Marks)

- b. Outline FIVE resources required for the planning group activities. (10 Marks)

13. Effective monitoring and review mechanisms are essential for accountability and continuous improvement in community development projects.

- a. Discuss FIVE importance of monitoring and evaluation of group activities.

(10 Marks)

- b. Explain FIVE key components of an effective monitoring system that should be established during the implementation of a community development project.

(10 Marks)

14. Documentation is not merely a record-keeping exercise; it is a tool for organizational learning and accountability.

- a. Explain the steps involved in carrying out documentation. (10 Marks)

- b. Describe FIVE types of Documentation that would be prepared during group activities. (10 Marks)